



AGENDA
PARKS AND RECREATION BOARD
Tuesday, January 7, 2025
at 6:00 p.m.

Public Works / Planning Conference Room
311 N. Third Avenue
Stayton, Oregon 97383

MEETING INFORMATION

The Stayton Parks and Recreation Board will be meeting in-person at the above location but the meeting can also be attended virtually. If you would like to virtually participate in the meeting, please contact the Windy Cudd at wcudd@staytonoregon.gov to receive an invitation to the online meeting.

- 1. CALL TO ORDER**
- 2. PUBLIC COMMENT**
- 3. PRESENTATIONS**
- 4. MEETING MINUTES**
 - a. Approval of December 3, 2024 Minutes -Attachment A
- 5. GENERAL BUSINESS**
 - a. Review and Approve December Parks Report – To be distributed at meeting
 - b. Parks Board members report observations/recommendations of Santiam Park assessment
 - c. Discussion of walk Guide proposal and class suggestions proposed by Brummer – Attachment B
- 6. OTHER BUSINESS**
 - a. Member updates and questions
- 7. ADJOURN – Next Meeting, February 4, 2025 @ 6pm**

The meeting location is accessible to people with disabilities. A request for an interpreter for the hearing impaired or other accommodations for persons with disabilities should be made at least 48 hours prior to the meeting. If you require special accommodation, contact the Public Works Department at (503) 769-2919.



CITY OF STAYTON PARKS AND RECREATION BOARD MEETING MINUTES

December 3, 2024
Public Works Conference Room

ROLL CALL

Present: AJ Westlund -Chair
Pam Pugsley
Dan Brummer
Richard Lewis
Tricia Hafner
Nick Raba

Absent: None

Staff: Julia Hajduk, City Manager
Windy Cudd, Office Specialist

Guest(s): Bob Parsons, City of Stayton

CALL TO ORDER: Chair Westlund called the meeting to order at 5:59pm.

PRESENTATIONS / COMMENTS FROM THE PUBLIC: None

REVIEW AND APPROVAL OF MINUTES:

November 2024 minutes were approved 5:0; Raba abstained

GENERAL BUSINESS:

- a. Reviewed and Approved the November Parks Report
- b. Parks Board members discussed observations/recommendations of Quail Run Park assessment. For the most part, there were few comments other than that the park looked in very good condition. There was a recommendation that trees be re-planted in the vicinity of trees recently removed. There was also discussion of changing the road out in the playground area for bark chips that would be less hot on the feet.

- c. Julia Hajduk indicated she did not have an update on the park signage RFP. Dan Brummer shared his ideas for signage.
- d. Hajduk provided an update on several new park projects:
 - i. Riverfront Park South – She noted that the project was out for bid with the bid closing on December 5th
 - ii. Mill Creek Park – She reminded the board about the grant that was awarded but indicated no action had been take to date.
 - iii. Winter wonderland light display – She shared the City’s plans for the tree lighting
- e. The Board selected Santiam Park as the next park for Board member focus

2. OTHER BUSINESS

- a. It was noted that Board Member Richard Lewis’ last meeting was that evening. Julia shared with the board that the Planning Commission meeting on 12/30 would be his last as a volunteer for the City and invited Board members to attend
- b. There was a question about following up from the public comments raised at the last meeting regarding Riverfront Park and view of the river. After discussion, Julia stated she would share the conservation easement agreement with the Board so they were aware of the restrictions and opportunities.

3. ADJOURN – The meeting was adjourned at 7:00pm. The next meeting is scheduled for January 7, 2025 @ 6pm

Attachment B

From: [Dan Brummer](#)
To: [Julia Hajduk](#)
Subject: Parks Board Stuff
Date: Monday, December 30, 2024 3:21:11 PM

CAUTION: This email originated from Outside Your Organization. Exercise caution when opening attachments or on clicking links from unknown senders. Please contact Information Technology for assistance.

Dan Brummer here,

On 10/14/24 I sent you an E-mail with several attachments that included a hiking guide for River Front Park and directions from highway 22 to the Community Center park and a walking tour to Pioneer Park and down through the "Old Downtown" of Stayton.

I would be more than happy to write walking guides for any of our parks, along with whatever local history might apply.

I am also prepared to offer a seminar style class on hiking and backpacking for young families in the community should the city decide to do so. I have always felt that the city should add recreation to the Parks and Recreation Board agenda. Costs and the complexities of this type of recreation become more excessive every year. The US forest Service limits access to more trailheads every year. Oregon will double the parking fees at Some State Parks next year.

I would be happy to provide a more detailed class description if it is needed to sell the idea.

See you at the next meeting of the Parks and Recreation Board,

Dan